

Committee(s):	Date(s):
Information Systems Sub (Finance) Committee	2 October 2012
Subject: iPad Update	
Report of: Chamberlain.	Public
<p><u>Summary</u></p> <p>This report details the iPad project progress to date and indicates where more efficient ways of working and subsequent savings may be achieved in the future.</p> <p>Recommendations</p> <p>That this report is received.</p>	

Main Report

Introduction

1. This report details iPad project progress and the possible savings and benefits from the roll out of iPads to Members and Chief Officers.

Current Position

2. Sixty eight Members and 16 Chief Officers have now been issued with a corporate iPad. Seven Members and one Chief Officer are using their own device.
3. Although we did not have this in place as quickly as we wished, we now have a structured training programme in place which offers a range of one to one sessions covering basic device usage to advanced individually tailored sessions.
4. In order to improve the user experience and to ensure that devices are secured by appropriate passwords we propose to remove the password associated with the “Good” email application but increase the complexity

and length of the password needed to access the device. This change was discussed at the September meeting of the Members' Steering Group.

iPad Business Case and Benefits

5. The Modern.Gov project (covered by a separate report) progresses according to plan and the iPad application is now available which gives access to Public papers. Work continues on the app in order to provide access to Private papers and this is expected to be available early in the New Year.
6. Previous reports to IS Sub Committee have demonstrated the advantages of these devices in respect to replacing the need for printed meeting papers and allowing Members and officers to work more flexibly. In addition the following benefits have been identified:
 - a. Lightweight – iPads are considerably lighter than laptops
 - b. Battery Life – An iPad can run for several days or more on a single charge
 - c. Anywhere Access – connection is available via either mobile phone or WiFi access
 - d. Ease of Access – An iPad starts up almost instantaneously where as a laptop can take several minutes.
 - e. Replaces Paper documents and is considerably lighter than several sets of major committee's papers
 - f. Security / Encryption – iPads are encrypted and therefore more secure than paper documents. An iPad can be remotely wiped, paper cannot.
 - g. Is an enabler for the adoption of modern ways of working and access to information. For example, the format of the Members' Briefing is under review and alternative media to a printed paper copy can now be considered that allows readers to drill down into articles etc.
 - h. Further innovative uses will become apparent as the technology is adopted and training developed which focuses on how Members may wish to work in the future.
7. The Town Clerk's department currently spends in excess of £140,000 per annum printing committee papers for Officers and Members. Many of these are delivered to Members by post.

8. The table below details the total cost of ownership for 100 iPads over 24 months.

	Purchase Costs (£)	Annual Costs (£)
iPad	408	180
Good Technology	119	15
Apps	25	
Totals	552	195
TCO 24 Months	942	

2 Year TCO for 100 iPads 94,200

9. While it is difficult at this stage to quantify the cashable savings that will be achieved from the deployment of iPads to Members and Chief Officers, it is clear that significant savings will be achievable once deployment results in a reduction in printing and postage costs.

Conclusion

10. Deployment of iPads to Chief Officers and Members progresses well.

11. The Chamberlain's IS Division and Town Clerk's department are working together in order to facilitate their smooth adoption and investigate innovative new ways of working more efficiently with these devices.

Contact Officer: Colin Ashcroft
colin.ashcroft@cityoflondon.gov.uk